# Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

Organisation Name Government Communication Security Bureau

Chief Executive\*\*

Andrew Clark

Disclosure period start\*\*\* 30 October 2023

Disclosure period end\*\*\* 30 June 2024

Agency totals check

Data and totals checked on all sheets

Chief Executive approval\*\*\*\*

This disclosure has been approved by the Chief Executive

Other sign-off\*\*\*\* This disclosure has been approved by the Chief Financial Officer

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc Gifts and benefits		Gifts and benefits	Count
Travel expenses	\$9,757.90	Figures exclude GST		Number offered	20
Hospitality	\$18.75	Figures exclude GST		Number accepted	9
Other expenses	\$710.24	Figures exclude GST		Number declined	11
International Travel	\$5,944.95	Figures exclude GST			
Domestic Travel	\$3,722.46	Figures exclude GST			
Local Travel	\$90.49	Figures exclude GST			

Chief Executive Expense Disclosure						
Organisation Name	ganisation Name Government Communication Security Bureau					
Chief Executive	Andrew Clark					
isclosure period start	30 October 20	023				
isclosure period end	30 June 2024					
SST on costs						
gency totals check  Data and totals on this worksheet checked and confirmed						
Hospitality Offered to Third Parties*						
ate(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation, building relationships, team building) Full Breakdown & Location are not disclosed	Type of expense (what and for how many e.g. dinner for 5) Morning Tea for partner organisation visit	Location(s)		
ate(s)**	Cost in NZ\$			Location(s)		
	-	Full Breakdown & Location are not disclosed	Morning Tea for partner organisation visit			
otal hospitality expenses	\$18.75	Check - there are no hidden rows with data	Check - each entry provides suff			

Chief Executive Expense Disclosure				
Organisation Name	Government Communication Security Bureau			
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GST on costs	Figures exclude GST			
Agency totals check	Data and totals on this worksheet checked and confirmed			

### International, domestic and local travel expenses

	All e	expenses incurred by chief executive during into	ernational, domestic and local travel. Group expenses relating to each trip.	
		International Travel (including	travel within NZ at beginning and end of overseas trip)	
Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e g. hotel, airfares, taxis, meals & for how many people)	Location(s)
	\$3,033.83 \$2,666.12		Full Breakdown & Location are not disclosed Full Breakdown & Location are not disclosed	
	\$245.00		Non refundable cancellation fees	
Subtotal - international travel	\$5,944.95	Check - there are no hi	dden rows with data Check - each entry provides sufficient in	ormation
		Domestic Travel (within	n NZ, including travel to and from local airport)	
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days)***	<b>Type of expense</b> (e g. hotel, airfares, taxis, meals & for how many people)	Location(s)
	\$831.47	D-Trip 1	Full Breakdown & Location are not disclosed	
	\$897.31	D-Trip 2	Full Breakdown & Location are not disclosed Full Breakdown & Location are not disclosed	
		D-Trip 3 D-Trip 4	Full Breakdown & Location are not disclosed	
		D-Trip 5	Full Breakdown & Location are not disclosed	
	\$133.11	D-Trip 6	Non refundable cancellation fees	
Subtotal - domestic travel	\$3,722.46	Check - there are no hi	dden rows with data Check - each entry provides sufficient in	ormation
		Local Travel (v	within City, excluding travel to airport)	
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e g. taxi, parking, bus)	Location(s)
	\$90.49	L-Trip 1	Full Breakdown & Location are not disclosed	
Subtatal Jacobsonsi	¢00.40	71 1 7		lance of the second
Subtotal - local travel	\$90.49	Check - there are no hi	dden rows with data Check - each entry provides sufficient in	ormation

10tal travel expenses \$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		Total travel expenses	\$9,757.90
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Chief Executive Expense Disclosure						
Organisation Name Government Communication Security Bureau						
Chief Executive						
Disclosure period start	start 30 October 2023					
Disclosure period end	30 June 2024					
GST on costs	Figures exclude GST					
Agency totals check Data and totals on this worksheet checked and confirmed						
All Other Expenses						
All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.  Date(s)*  Cost in NZ\$  Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC) (e.g. phone and data costs, membership fees)  Location(s)						
30 Oct 23 to 30 June 24 30 Oct 23 to 30 June 24		Cell phone rental and charges Professional Development and Coaching	Cell phone			
Total other expenses	\$710.24	Check - there are no hidden rows with data	Not all lines have an entry for "Cost in NZ\$" and	"Type of expense"		
ı						

	Chie	f Executive Gift	ts and Benefits Disclosure		
Organisation Name	Government Communication Security Bureau				
Chief Executive	Andrew Clark				
Disclosure period start	30 October 2023				
•	30 June 2024				
Disclosure period end					
GST on values	Figures exclude GST				
Agency totals check	Data and totals on this worksheet checked and confir	med			
		Gifts and Benefi	its over \$50 annual value		
			in total value per year, offered to the chief executive by per r hospitality whether accepted or declined.	eople external to the organisation.	
		Was the gift		Estimated value in NZ\$	
Date(s)*	Description (e.g. event tickets, etc.)	accepted?	Offered by in (who made the offer?)	(drop-down list in cell but provide specific	Other comments (e.g. if given to others, whom?)
	(c.g. event donote, etc.)	cell)	m (mo made the oner.)	value if possible)	(c g. ii given to others, whem:)
	2023 Cyber War Games Workshop	Declined	Business Circle	Estimate not possible	
	2023 High Commission Function	Declined	High Commission	Estimate not possible	Given to a Deputy
·	2024 Embassy Dinner	Accepted	Embassy	Estimate not possible	
20 February	2024 Peter Hughes Retirement	Accepted	Hon Nicola Willis	Estimate not possible	
5 March	2024 Dinner with Industry Leader	Accepted	Cyber CX	Estimate not possible	
10-15 March	2024 Innovation & Leadership conference	Declined	Business Circle	Estimate not possible	
19 March	2024 Keynote speaker - CISO Leaders Summit	Declined	Aventedge	Estimate not possible	
26 March	2024 Celebration of NZ Space industry	Accepted	On behalf of the NZ Space industry	Estimate not possible	
16 April	2024 State Dinner: Governor General	Accepted	Her Excellency the Governor General of NZ	Estimate not possible	
6 May	2024 Security Systems Development Programme	Declined	Effective People Systems Ltd	Estimate not possible	
7-9 May	2024 6th Annual NZ Govt Data Summit	Declined	Acolade	Estimate not possible	
8 May	2024 2024 Europe Day Reception	Declined	Deputy Prime Minister and Minister of Foreign Affairs	Estimate not possible	
22 May	2024 Keynote Panel Invitation - CyberGov Leaders Summit	Declined	Aventedge	Estimate not possible	Given to Deputy
27 May	2024 Official opening of the new CyberCX office	Declined	Cyber CX	Estimate not possible	
29 May	2024 Trans-tasman Dinner	Accepted	High Commission	Estimate not possible	
11 June	2024 2024 Wellington Function	Accepted	Beca	Estimate not possible	
25 June	2024 Regional Perspectives on Cyber Security'	Declined	Business Circle	Estimate not possible	Given to Deputy
25 June	2024 Embassy Function	Declined	Embassy	Estimate not possible	
26 June	2024 Embassy Hosted Dinner	Accepted	Embassy	Estimate not possible	
	Gifts Received				
	Dinner hosted by counterpart	Accepted	Counterpart	Estimate not possible	Dinner was during Trip 1
Total count of gift/benefit entries	S Offered	20	Check - there are no hidden rows with data		iption", "Was the gift accepted?" and ratue in NZS"
	Accepted	9		Louinatod	
	Declined				